



UNIVERSITY OF ENGINEERING & MANAGEMENT
Good Education, Good Jobs

UNIVERSITY OF ENGINEERING & MANAGEMENT, JAIPUR

(Approved by AICTE and recognized by UGC, Ministry of HRD, Govt. of INDIA)

'Gurukul', 6 Kms. from Chomu on Sikar Road, Udaipuria Mod, Chomu, Jaipur-303807 (Rajasthan)
Phone : 01423-205168, Fax : +91 8302542610, Email: vc@uem.edu.in, Website : www.uem.edu.in

Minutes of Meeting of Board of Studies for Department of Humanities University of Engineering & Management, Jaipur held on 27.01.2021

The Meeting of Board of Studies of Department of **Humanities** was held on **27th Jan, 2021** at **2.00 PM** at University of Engineering & Management over online Platform (Meeting Link: <https://meet.google.com/mdj-ehtn-npv>). The following members were present-

1. Mr. Avik Chakraborty, Assistant Professor, Head, Department of Humanities, UEM, Jaipur
2. Dr. Snehlata Dhaka, Associate Professor, Department of Humanities, UEM, Jaipur
3. Mr. K.V. Kuriakose, Assistant Professor, Department of Humanities, UEM, Jaipur
4. Mr. Vivek Kumar Sharma, Assistant Professor, Department of Humanities, UEM, Jaipur
5. Ms. Neha Meena, Assistant Professor, Department of Humanities, UEM, Jaipur
6. Mr. Krishna Kumar Sharma, Assistant Professor, Department of Humanities, UEM, Jaipur
7. Nominee from Department of Higher Education, Government of Rajasthan, Rajasthan

Mr. Avik Chakraborty, HoD, Dept. of Humanities, UEM Jaipur welcomed all the members of Board of Studies before commencement of the meeting. Thereafter agenda points of the meeting of Board of Studies were taken up for discussion.

The Board of Studies of Department of Humanities, UEM Jaipur took the following resolutions:

Agenda Item No-1

To organize at least one international conference per department per year. Every department must bring out with proposals to organize at least one international conference per year either in association with Springer or Scopus etc. Please submit the proposal within one month of this meeting. Call for papers for the next proposed conference must be out within 4 months of this meeting.

Agenda Item No-2

To report on the formation of Research Advisory Committee (RAC) for HU department as per the following guidelines.

Research Advisory Committee (RAC) may have following members

- (i) Research Supervisor: Convener
- (ii) One member to be nominated by Head (Out of the panel of three names to be proposed by the Convener)
- (iii) One member to be nominated by Dean of Concerned School/Dean Research (Out of the panel of three names to be proposed by the Convener)

Agenda Item No-3

To report on the conduction of at least 2-3 sessions of 60 minutes each per week must be delivered for training of students or teachers. Trainers can either be from UEMJ/UEMK/IEMI or NIT/IIT/Foreign Institute.

City Office : 212, Apex Tower, Lal Kothi, Tonk Road, Jaipur - 302015 (Rajasthan) Tel.: 0141- 4063336

Kolkata Office : 'ASHRAM', GN-34/2, Sec.V, Salt Lake Electronics Complex, Kolkata - 700091 (W.B.) Website : www.iemcal.com

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**Attendance Sheet for Meeting of Board of Studies
Department of Humanities
University of Engineering & Management, Jaipur
27.01.2021**

S.no.	Name	Designation	Signature
1	Mr.Avik Chakraborty	Head , Dept. of Humanities, UEM Jaipur.(Chairman)	Online
2.	Dr. Snehlata Dhaka	Associate Professor, Dept. of Humanities, UEM Jaipur.	Online
3.	Mr.K.V.Kuriakose	Assistant Professor, Dept. of Humanities, UEM, Jaipur.	Online
4.	Mr.Vivek Kumar Sharma	Assistant Professor, Dept. of Humanities, UEM,Jaipur	Online
5.	Ms. Neha Meena	Assistant Professor, Dept. of Humanities, UEM Jaipur.	Online
6.	Mr.Krishna Kumar Sharma	Assistant Professor, Dept. of Humanities, UEM Jaipur.	Online
7.	Prof.(Dr.) Keshavnath	Associate Professor, Dept. of Humanities, Manipal University, Jaipur	Online
8.	Nominee from State Higher Education Department	Government Representative, Department of Higher Education, Group-IV Government of Rajasthan	Online

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The agenda wise action taken report of the last meeting of Board of Studies for Department of Humanities was circulated to all the members.

As there was no observation raised, it was confirmed.

Agenda point 3:

To report on updation/ modification / restructuring of syllabus for next academic session keeping in view of the common policy for syllabus for all the institutions.

As per instruction updation/modification/restructuring of syllabus for 2020 batch for all branches of Engineering having common syllabus.

As there was no observation raised, it was confirmed.

Agenda point 4:

To report on conducting short term training programmes, seminars, workshops, conferences and faculty development programmes for the topics/ subjects/ skills as recommended by recruiting companies and to make our teachers enable to teach the latest, as per the demands from industries.

50 new subjects / topics have already been incorporated in courses as per the guideline and feed received from the industries. There was no topic related to department of Humanities.

As there was no observation raised, it was confirmed.

Agenda point 5:

To report on the status of registration of all faculty members for Ph.D. as it will be mandatory for recruitment as Assistant Professor in any University/ Institution from 2021.

As per circular received from MHRD, Ph.D. will be must for recruitment as Assistant Professor in any University/ Institution from 2021. Teachers from all departments are advised to register themselves for Ph.D. so that they can complete it by 2021.

As there was no observation raised, it was confirmed.

Agenda point 6:

Any other matter with the permission of the Chair

The meeting ended with vote of thanks to the Chair.