

Minutes of Meeting of Board of Studies for Department of Electronics and Communication Engineering University of Engineering & Management, Jaipur held on 27.01.2021

The Meeting of Board of Studies for Department of Electronics & Communication Engineering was held on 27th January 2021 at 10.00 AM through google meet. The following members were present-

1. Prof. (Dr.) Ghanshyam Singh, Professor, Department of ECE, MNIT, Jaipur
2. Prof. (Dr.) Tarun Varma, Associate Professor, Department of ECE, MNIT, Jaipur
3. Mr. Sandip Das, Head, Department of ECE, UEM Jaipur
4. Dr. Prashant Ranjan, Associate Professor, ECE Dept., UEM jaipur
5. Dr. Vishal Pandey, Associate Professor, ECE Dept., UEM jaipur
6. Mr. Chiradeep Mukherjee, Asst. Prof., ECE Dept, UEM Jaipur
7. Mr. Uttam N Thakur, Asst. Prof., ECE Dept, UEM Jaipur
8. Mr. Angshuman Khan, Asst. Prof., ECE Dept, UEM Jaipur
9. Mr. Surajit Sur, Asst. Prof., ECE Dept, UEM Jaipur
10. Mr. Souvik Saha, Asst. Prof., ECE Dept, UEM Jaipur
11. Ms. Riya Sen, Asst. Prof., ECE Dept, UEM Jaipur

Prof. Sandip Das, HOD, Department of Electronics and Communication Engineering, UEM Jaipur welcomed all the members of Board of Studies before commencement of the meeting. Thereafter agenda points of the meeting of Board of Studies were taken up for discussion.

The Board of Studies of Department of Electronics and Communication Engineering, UEM Jaipur took the following resolutions:

Agenda Item No-1:

Confirmation of minutes of BOS Meeting held on 20.05.2020.

The minutes of the last meeting of Board of studies was circulated to all the members in advance through mail. As there was no observation raised in the meeting, it was confirmed.

Agenda Item No-2:

To read the Action Taken Report of last Board of Studies meeting held on 20.05.2020.

The agenda wise Action Taken Report of the last meeting of Board of Studies for Department of ECE was circulated to all the members in advance through mail.

Agenda Item No-3

To report on updation/ modification / restructuring of syllabus for next semester and next academic session keeping in view of the topics/ skills as recommended by our recruiters for various departments.

The updated/restructured syllabus outline of ECE Dept. is attached in Annexure-1.

Agenda Item No-4

To report on conducting short term training programmes, seminars, workshops, conferences and faculty development programmes for the topics/ subjects/ skills as recommended by recruiting companies and to make our teachers enable to teach the latest, as per the demands from industries.

At least 2-3 sessions of 60 minutes each per week per department must be delivered for training of students or teachers. Trainers can either be from UEMJ/UEMK/IEMK or NIT/IIT/Foreign Institute.

Agenda Item No-5

To organize at least one international conference per department per year. Every department must bring out with proposals to organize at least one international conference per year either in association with Springer or IEEE etc.

Dept. of ECE will be submitting the proposal of an IEEE conference named IEMECON 2021 by next month.

Agenda Item No-6

To form Research Advisory Committee (RAC) – Every Department has to form RAC as per the following guidelines and inform the Research Board, UEM Jaipur within 10 days.

Research Advisory Committee (RAC) may have following members

- (i) Research Supervisor: Convener
- (ii) One member to be nominated by Head (Out of the panel of three names to be proposed by the Convener)
- (iii) One member to be nominated by Dean of Concerned School/Dean Research (Out of the panel of three names to be proposed by the Convener)

Agenda Item No-7

Department of physical Education is to start its operations from now onward and syllabus for proposed courses/ subjects/ programs must be prepared and submitted accordingly to place in the next Academic Council meeting and subsequent approval from Board of Management.

Prof. (Dr.) B.S. Yadav will work as the acting Head of the Department till further approvals. 8. In the routine kindly change the name of the subject "Activity" to "Physical Education".

Agenda Item No-8

To report on the status of registration of faculty members for Ph.D.

All faculty members are PhD enrolled.

Attendance Sheet for Meeting of Board of Studies

Department of ECE

University of Engineering & Management, Jaipur

27.01.2020

S.no.	Name	Designation	Signature
1	Prof. (Dr.) Ghanshyam Singh	Professor, Department of Electronics & Communications, MNIT, Jaipur	<i>Meeting Conducted in online mode</i>
2	Prof. (Dr.) Tarun Varma,	Associate Professor, Department of Electronics & Communications, MNIT, Jaipur	<i>Meeting Conducted in online mode</i>
4.	Mr. Sandip Das	HOD, Department of Electronics & Communications, UEM Jaipur	<i>- Do -</i>
5.	Dr. Prashant Ranjan		<i>- Do -</i>
6.	Dr. Vishal Pandey		<i>- Do -</i>
7	Mr. Chiradeep Mukherjee		<i>- Do -</i>
8	Mr. Sayak Pramanik		<i>- Do -</i>
9	Mr. Uttam N Thakur		<i>- Do -</i>
10	Mr. Angshuman Khan		<i>- Do</i>
11	Mr. Surajit Sur		<i>- Do.</i>
12	Mr. Souvik Saha		<i>- Do.</i>

13	Ms. Riya Sen		-Do-
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