

Minutes of Meeting of Board of Studies for Department of Chemistry University of Engineering & Management, Jaipur held on 06.08.2021

The Meeting of Board of Studies for Department of Chemistry, University of Engineering & Management, Jaipur was held on 6th August, 2021 at 10.00 AM through online mode meeting link: <https://meet.google.com/udn-fugf-hxu>

The following members were present-

1. Dr. Anamika Khaskel, Associate Professor and Head, Department of Chemistry, UEM Jaipur.
2. Dr. Ragini Gupta, Professor, Department of Chemistry, MNIT Jaipur.
3. Dr. Sudhir Kashyap, Assistant Professor, Department of Chemistry, MNIT, Jaipur.
4. Nominee from Higher Education, Government of Rajasthan.

Dr. Anamika Khaskel, Associate Professor, Department of Chemistry, UEM Jaipur welcomed all the members of Board of Studies before commencement of the meeting. Thereafter agenda points of the meeting of Board of Studies were taken up for discussion.

The Board of Studies of Department of Chemistry, UEM Jaipur took the following resolutions:

Agenda Item No-1

Confirmation of minutes of BOS Meeting held on 29.01.21 through online mode

The minutes of the last meeting of Board of studies was circulated to all the members in advance through mail. As there was no observation raised in the meeting, it was confirmed.

Agenda Item No-2

To read the Action Taken Report of the Last Board of Studies meeting held on 29.01. 21

The agenda wise Action Taken Report of the last meeting of Board of Studies for Department of Chemistry was circulated to all the members in advance through mail. As there was no observation raised, it was confirmed.

Agenda Item No-3

Report on updating /modification/ reconstructing syllabus 2020 batch for this academic session keeping in view of the common policy of the syllabus for all institutions.

A common syllabus in Chemistry for all the institutions has been updated. Full AICTE syllabus will be followed with some addition in Mod-1. Syllabus was also attached here.

As there was no observation raised, it was confirmed.

Agenda Item No-4

To report on conducting short term training programmes, seminars, workshops, conferences and faculty development programmes for the topics/ subjects/ skills as recommended by recruiting companies and to make our teachers enable to teach the latest, as per the demands from industries.

At least 2-3 sessions of 60 minutes each per week per department must be delivered for training of students or teachers. Trainers can either be from UEMJ/UEMK/IEMK or NIT/IIT/Foreign Institute. As there was no observation raised, it was confirmed.

Agenda Item No-5

To organize at least one international conference per department per year.

Every department must bring out with proposals to organize at least one international conference per year either in association with Springer or IEEE etc. Please submit the proposal within one month of this meeting. Call for papers for the next proposed conference must be out within 4 months of this meeting.

As there was no observation raised, it was confirmed.

Agenda Item No-6

To form Research Advisory Committee (RAC)

Research Advisory Committee (RAC) have been formed with the following members (i) Research Supervisor: Convener (ii) One member nominated by Head (Out of the panel of three names to be proposed by the Convener) (iii) One member nominated by Dean of Concerned School/Dean Research (Out of the panel of three names to be proposed by the Convener).

As there was no observation raised, hence it was confirmed.

Agenda Item No-7

To report on MHRD circular to have PhD as basic qualification for Assistant Professor from 2021.

As per circular received from MHRD, PhD will be must for recruitment as Assistant Professor in any University/ Institution from 2021. Teachers from department of Chemistry must be awarded PhD.

As there was no observation raised, hence it was confirmed.

The meeting ended with vote of thanks to the Chair.

Attendance Sheet for Meeting of Board of Studies
 Department of Chemistry
 University of Engineering & Management, Jaipur
 06.08.2021

| S.no. | Name | Designation | Signature |
|-------|---------------------|--|---|
| 1 | Dr. Anamika Khaskel | Associate Professor & Head, Department of Chemistry, UEM Jaipur (Chairman) | Present <i>Anamika Khaskel</i> 6/8/21 |
| 2. | Dr. Ragini Gupta | Professor, Department of Chemistry, MNIT, Jaipur (External Subject Expert) | Present <i>online mode</i> |
| 3. | Dr. Sudhir Kashyap | Assistant Professor, Department of Chemistry, MNIT, Jaipur (External Subject Expert) | Absent |
| 4. | | Nominee from Education, Government of Rajasthan. (Representative from Government of Rajasthan) | Absent |